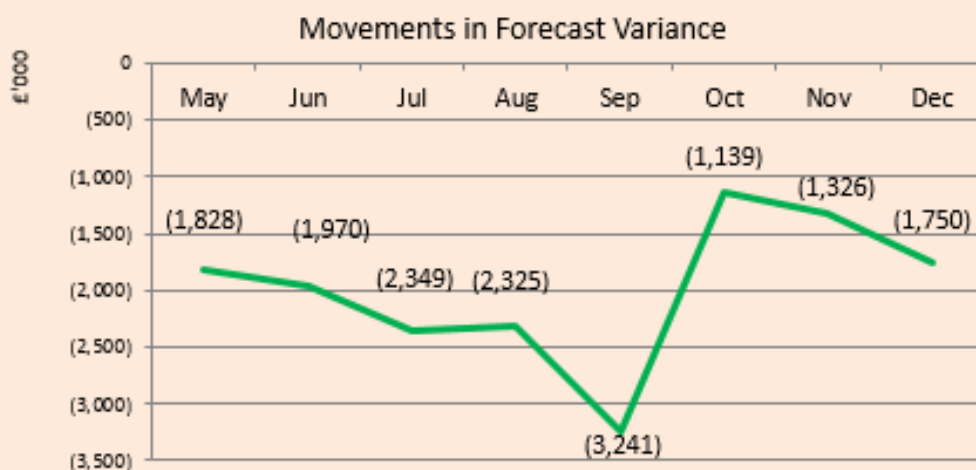


## Budget Monitoring Position – December 2018

Position by Directorate	Current Budget £'000	Forecast £'000	Variance £'000
People (exc Schools)	79,704	84,602	4,898
Place	32,845	32,996	151
Corporate	17,665	17,362	(303)
<b>Service Area Budget</b>	<b>130,214</b>	<b>134,959</b>	<b>4,745</b>
Schools	92,977	94,897	1,920
Service Area Budget (inc Schools)	223,191	229,856	6,665
Schools - transfer from reserve	0	(1,920)	(1,920)
Non Service	49,932	44,912	(5,022)
<b>Total Budget (excluding contingency)</b>	<b>273,123</b>	<b>272,848</b>	<b>(277)</b>
General Contingency	1,473	0	(1,473)
<b>Total Budget (Including contingency)</b>	<b>274,596</b>	<b>272,848</b>	<b>(1,750)</b>

Detailed explanations can be found within service area dashboards

## Forecast History



October forecast reflects Cabinet approved I2S transfer of £2m reducing underspend to (£1,139k)

## Position Summary

- Revenue budget forecasting (£277k underspend (£1,750k underspend inc .contingency))
- Underspend has improved by £424k since November, in the main, due further non service underspends in respect of council tax benefit rebates.

## Key areas contributing to position

- Forecast undelivered 18/19 savings of £682k
- Significant overspending in three key areas:

Children's Out of Area Placements	£2,032k
Community Care	£1,103k
Special Education Needs	£1,427k
Approved I2S transfer	£2,000k

- Mitigated by non service area underspends:

People Services risk contingency	(£2,200k)
Council tax benefit rebates	(£1,729k)
General contingency	(£1,473k)
Other	(£934k)
One-off VAT rebate	(£773k)
Council tax surplus	(£1,000k)
One-off rebate - Gwent Crematorium	(£385k)

## Risks

- Service areas are overspending at unsustainable levels
- Majority of the underspend due to one off income only
- Vast majority of schools forecast to spend more than their funding in 18/19
- School balances already increasingly/ becoming negative

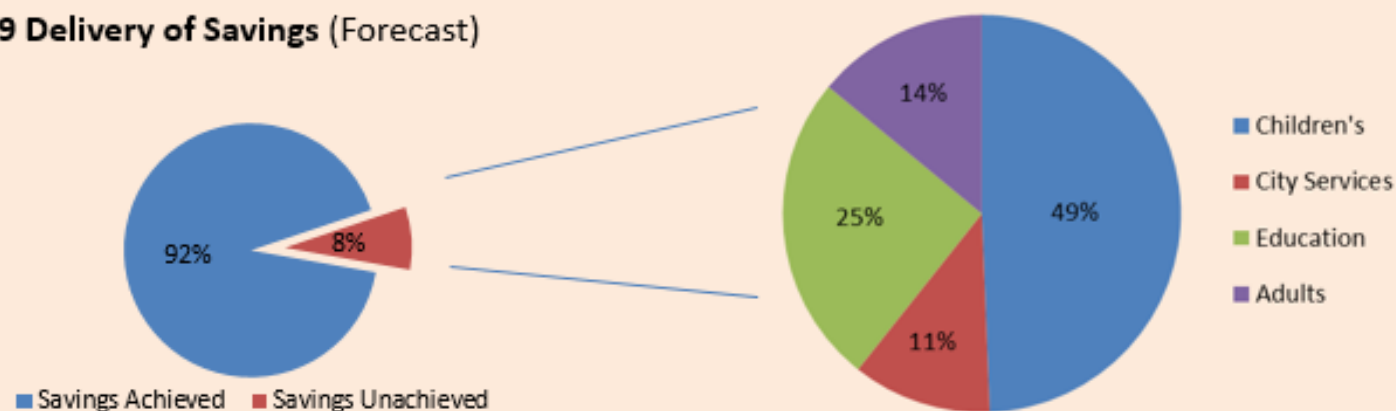
## Budget Monitoring Position – December 2018

### Staff Forecasts

Overall Staffing	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Budget (£'000)	59,450	59,449	59,491	59,491	58,521	58,537	58,552	58,497	58,497
Forecast (£'000)	59,450	59,639	59,641	59,909	58,477	58,217	57,967	57,912	57,655
Variance (£'000)	0	189	149	418	(44)	(320)	(584)	(585)	(841)

- Staff budgets account for almost a quarter of the Councils net budget

### 2018/19 Delivery of Savings (Forecast)



- The first chart shows that 92% of the total savings are forecast for full delivery in 2018/19
- The second chart illustrates the areas where savings are forecast not to be delivered (8% of overall target)
- 2018/19 balance of £682k undelivered savings remains significant in financial terms
- This is in addition to £10k undelivered savings dating back to 2017/18

Overall Summary	People	Place	Corporate	Non Service	Total
Total	3,246	1,244	615	3,488	8,593
Year End 2018/19	2,644	1,164	615	3,488	7,911
Variation to MTRP Target	(602)	(80)	0	0	(682)
Target	-19%	-6%	0%	0%	-8%

## Budget Monitoring Position – December 2018

### Risk Based Areas/ Budgets

	Annual Budget £'000	Forecast £'000	Variance £'000	Graph Reference
<b>Children &amp; Young People</b>				
Independent Fostering Agencies	1,294	2,041	747	i
Out of Area Residential	2,719	4,751	2,032	ii
In House Fostering	2,810	2,875	65	
Kinship	1,096	949	(147)	
Looked after Children (LAC) Remand	0	63	63	
<b>Adult &amp; Community Services</b>				
Community Care - Residential	19,334	20,153	819	
Community Care - Supported Living	7,552	8,833	1,281	iii
Community Care - Non Residential	9,027	9,555	528	iv
Community Care Income - Residential & No	(6,150)	(7,437)	(1,287)	
<b>Education</b>				
SEN Out of County - Local Authority	1,409	1,439	30	v
SEN Out of County - Independents	2,239	3,101	862	v
SEN Transport	2,127	2,247	120	
Breakfast Clubs	324	463	139	
Catering - Free School Meals	1,153	1,208	55	
Music Service	0	0	0	
<b>Regeneration, Investment &amp; Housing</b>				
Development Control Fees	(646)	(639)	7	
Building Control Fees	(234)	(265)	(31)	
Commercial & Industrial Properties Income	(1,234)	(1,294)	(60)	
<b>City Services</b>				
Commercial/ Asbestos Income	(1,124)	(1,455)	(331)	
Burial Fees	(612)	(588)	24	
Car Parking Income	(650)	(625)	25	
<b>Finance</b>				
Council Tax Benefit Rebates	12,597	10,868	(1,729)	
<b>Law &amp; Regulation</b>				
Public Protection	(1,053)	(1,023)	30	
Land Charges Income	(167)	(138)	29	
<b>Total Net Budget</b>	<b>51,811</b>	<b>55,082</b>	<b>3,271</b>	

- Currently, in 2018/19, there are over 20 budget areas identified at the start of the year by HoS as those areas that have the potential to be high risk or highly volatile. This list is reviewed on an on-going basis
- Although some of these areas are currently forecasting an underspend against budget, they continue to be monitored

## Budget Monitoring Position – December 2018

### Risk Based Areas/ Budgets (cont.)

- There are six budget 'hotspot' areas within the risk based monitoring which demonstrate the significant financial impact and risk that only a small number of areas pose to the financial position of the Authority (graph ref i – v)
- These areas alone contribute almost £5.5m to the service area overspends
- This overspend has been consistently high throughout the year, therefore, it is critical that managers take action to reduce the spend wherever possible

### Other Significant Variances

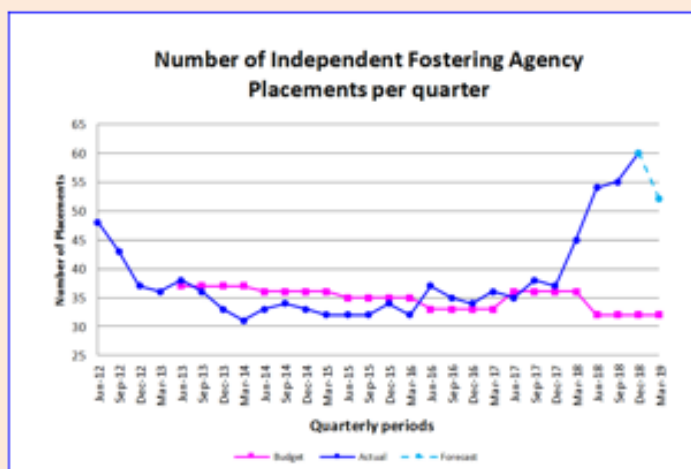
	Annual Budget £'000	Fore cast £'000	Variance £'000
<b>Children &amp; Young People</b>			
Inter Agency Adoption	512	722	210
<b>Total Net Budget</b>	<b>512</b>	<b>722</b>	<b>210</b>

The following page highlights the non-financial cost drivers for the risk based areas such as pupil and service user numbers.

## Budget Monitoring Position – December 2018

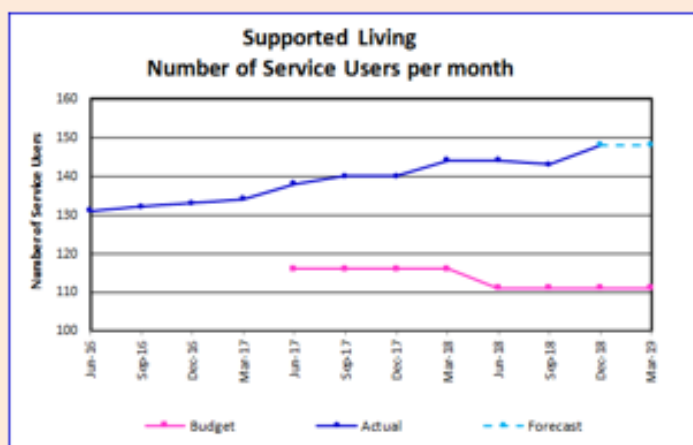
### Risk Based Monitoring graphs

(i) Independent Fostering Agencies



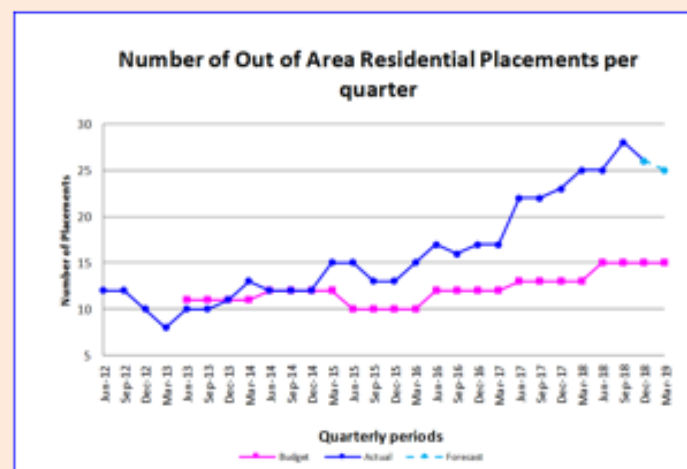
- The 2018/19 budget can afford 32 placements per month at an average cost. The current forecast has a total of 52 placements resulting in an overspend of £747k.

(iii) Community Care – Supported Living



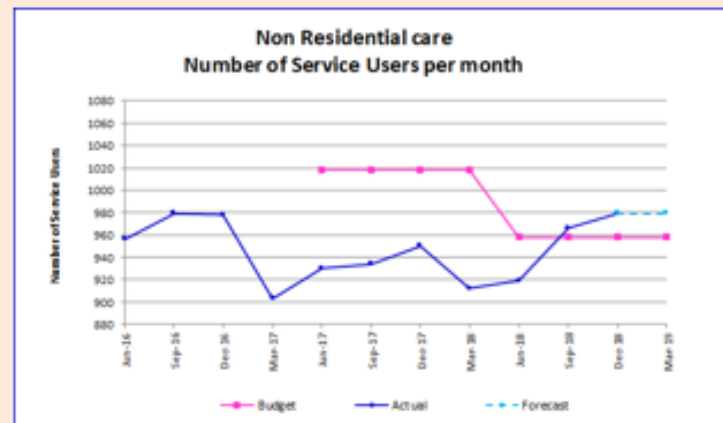
- Budget pressure identified at the start of 2018/19 in relation to costs of existing community care packages for the full year and costs of new packages

(ii) Out of Area (OOA) Residential Placements



- Budget can afford 15 placements per month at an average cost. There are currently 26 placements resulting in an overspend of £2m.

(iv) Community Care – Non Residential

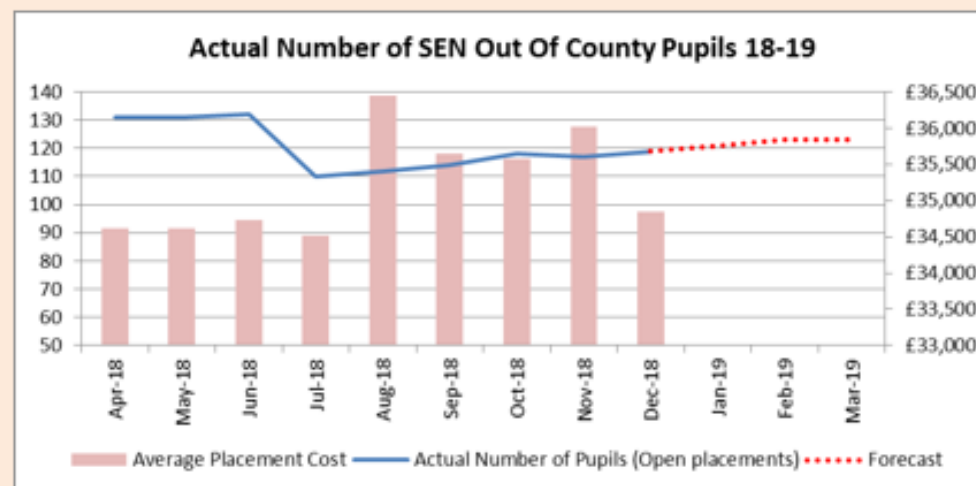


\*\* Due to changes in reporting average budget data is unavailable prior to April 2017.

## Budget Monitoring Position – December 2018

### Risk Based Monitoring graphs

(v) SEN Out of County Placements – Local Authority and Independent



- SEN OOC budget can accommodate 107 placements at an average cost of £34k
- 16% of total placements costing between £60k and £70k. One placement in particular costs the Authority £112k due to the complex needs of the individual

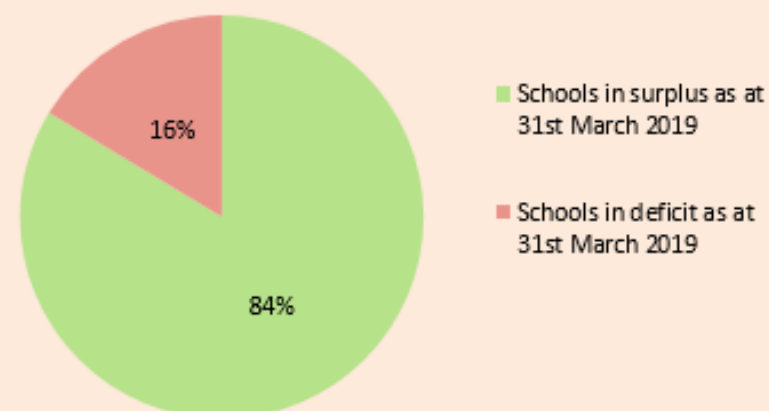
## Budget Monitoring Position – December 2018

### Schools

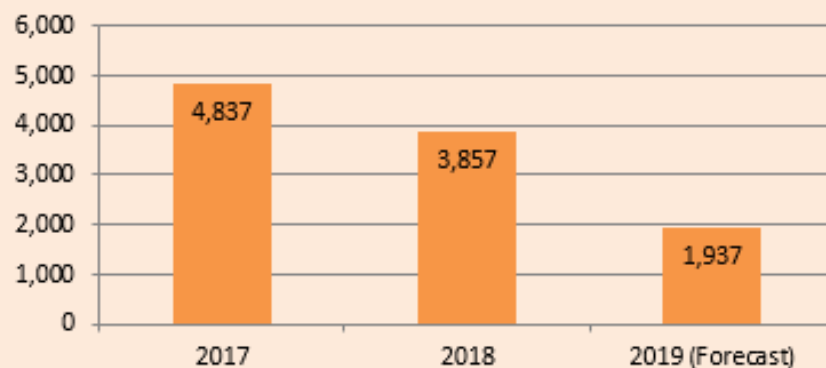
- The forecast overspending in schools for 18/19 includes additional grant income received from the Welsh Government of £1.6m, therefore, reducing the forecast in year overspending down to £1.9m
- Currently 9 schools forecasting negative balances at the end of the year (1 x nursery, 3 x primaries, 1 x special and 4 x secondary's). The cumulative, forecast deficit for these 9 schools is £1.6m. Forecast school balances as at 31st March 2019 highlights that most schools will have minimal balances at that time and the likelihood is that vast majority / all schools will have negative balances in 19/20 next year; unless action to reduce spend / increase funding is taken

Schools Forecasting Budget Overspends	Dec £'000
Kimberley Nursery	(38)
Glan Usk Primary	(35)
High Cross Primary	(5)
St. Woolos Primary	(8)
Caerleon Comprehensive	(745)
Liswerry High	(543)
St Julians School	(161)
Ysgol Gyfun Gwent Is Coed	(9)
Maes Ebbw Special	(40)
<b>Total Net Budget</b>	<b>(1,584)</b>

Proportion of Schools Forecasting Negative Balances as at 31st March 2019



Balances held by Schools as at 31st March



Schools are forecasting an in year overspend of £1,920k therefore reducing the school balances from £3,857k to £1,937k as at the end of March 2019.

APPENDIX 2 - Revenue Summary Monitor – December 2018

	April 18 Approved Budget	Current Budget	Projection	(Under) / Over	Change Since Last Statement
	£'000	£'000	£'000	£'000	£'000
<b>Summary Revenue Budget 2018/19</b>					
<b>People</b>					
Children and Young People	22,400	22,405	24,682	2,277	90
Adult and Community Services	44,529	44,529	45,399	871	(159)
Education	14,561	12,771	14,521	1,750	15
Schools	93,262	92,977	94,897	1,920	(483)
	<b>174,752</b>	<b>172,681</b>	<b>179,499</b>	<b>6,818</b>	<b>(536)</b>
<b>Place</b>					
Regeneration, Investment and Housing	10,028	9,931	9,932	1	(3)
City Services	20,805	22,914	23,064	150	(81)
	<b>30,833</b>	<b>32,845</b>	<b>32,996</b>	<b>151</b>	<b>(84)</b>
<b>Chief Executive</b>					
Directorate	599	599	555	(44)	(8)
Finance	3,087	3,084	2,991	(93)	(25)
People and Business Change	6,989	7,080	6,917	(163)	5
Law and Regulation	6,904	6,902	6,899	(3)	(9)
	<b>17,579</b>	<b>17,665</b>	<b>17,362</b>	<b>(303)</b>	<b>(37)</b>
<b>Capital Financing Costs and Interest</b>					
Capital Financing Costs MRP	7,489	7,489	7,489	(0)	-
Interest Payable	9,085	9,085	9,085	(0)	-
Interest Receivable	(37)	(37)	(150)	(113)	-
PFI	8,543	8,543	8,543	(0)	-
	<b>25,080</b>	<b>25,080</b>	<b>24,967</b>	<b>(113)</b>	<b>-</b>
<b>Sub Total - Service/Capital Financing</b>	<b>248,244</b>	<b>248,271</b>	<b>254,823</b>	<b>6,552</b>	<b>(657)</b>
<b>Contingency Provisions</b>					
General Contingency	1,473	1,473	-	(1,473)	-
Restructuring / Other Savings	-	-	-	-	-
Centralised Insurance Fund	570	570	570	0	-
Non Departmental Costs	5	-	5	5	5
Other Income and Expenditure	3,169	3,150	(1,074)	(4,224)	42
	<b>5,217</b>	<b>5,192</b>	<b>(499)</b>	<b>(5,691)</b>	<b>47</b>
<b>Levies / Other</b>					
Discontinued Operations - pensions	1,592	1,577	1,533	(44)	-
Discontinued Operations - Ex Gratia Payments	2	2	3	1	-
Levies - Drainage Board, Fire service etc	8,330	8,346	8,426	80	65
Non distributed grants	-	-	-	-	-
CTAX Benefit Rebates	12,599	12,597	10,868	(1,729)	(12)
Extraordinary Items	-	-	-	-	-
Charity Rate Relief	-	-	-	-	-
	<b>22,523</b>	<b>22,521</b>	<b>20,830</b>	<b>(1,691)</b>	<b>53</b>
<b>Transfers To/From Reserves</b>					
Base budget - Planned Transfers to/(from) Reserves	(1,388)	(1,388)	612	2,000	-
Earmarked reserves: Queensbury Loan	-	-	-	-	-
Earmarked reserves: Transfer to/(from) Capital	-	-	-	-	-
Earmarked reserves: Transfer to/(from) Schools	-	-	(1,920)	(1,920)	483
Earmarked reserves: Transfer to/(from) Schools Redundancy	-	-	-	-	-
Invest to Save Reserve	-	-	1,188	1,188	(88)
Invest to Save Reserve (from)	-	-	(1,188)	(1,188)	88
	<b>(1,388)</b>	<b>(1,388)</b>	<b>(1,308)</b>	<b>80</b>	<b>483</b>
<b>Total</b>	<b>274,596</b>	<b>274,596</b>	<b>273,846</b>	<b>(750)</b>	<b>(74)</b>
<b>Funded By</b>					
WAG funding (RSG and NNDR)	(212,790)	(212,790)	(212,790)	-	-
Council Tax	(61,806)	(61,806)	(61,806)	-	-
Council Tax Surplus	-	-	(1,000)	(1,000)	(350)
<b>Total</b>	<b>0</b>	<b>0</b>	<b>(1,750)</b>	<b>(1,750)</b>	<b>(424)</b>



**APPENDIX 3 - Revenue Summary Monitor by Activity – December 2018**

	April 18 Approved Budget	Current Budget	Projection	(Under) / Over	Notes - Explanation as Required
	£'000	£'000		£'000	
<b>Summary Revenue Budget 2018/19</b>					
<b>People</b>					
<b>Children and Young People</b>	<b>22,400</b>	<b>22,405</b>	<b>24,682</b>	<b>2,277</b>	
SOC19 Pathway Team	1,597	1,624	1,573	(51)	Reduced costs due to vacant post in Pathway Team and an increased recovery from Unaccompanied Asylum Seeker Child account which has been partly offset by additional staffing costs from 2 maternity cover posts within the Team.
SOC20 Leaving Care	811	784	529	(256)	Budget pressure of £92k added into 18-19 budgets not being used due to lower than anticipated take up from When I'm Ready provision. Reduction in forecast supported lodging costs due to lower than expected numbers using this part of the Leaving Care Service, an expensive support package for one individual being withdrawn and retention of the 17-18 St Davids Day grant income (£29k) from Welsh Government for which spend has been subsequently identified.
SOC21 Sthwrk 16+ Homeless	26	26	26	-	
SOC22 LAC Family Contact	98	98	112	14	
SOC23 Child Safegrd + Miss	139	139	119	(20)	
SOC24 Child + Fam Mgt Acct	311	370	(109)	(480)	Savings from vacancies in Service Manager posts -£69k and a grant from Welsh Government -£38 have been offset from the non achievement of a Service MTRP saving of £105k to reduce Social Workers. One-off in year grant funding £476k has been received from Welsh Government to support costs associated with Supporting Sustainable Social Services
SOC26 Integ Fam Supp Serv	1,478	1,480	1,447	(33)	
SOC27 SE Wales Adoption	512	512	722	210	Forecast now includes provision for 12 placements to be made during 18-19 with an increase in fees of £4k per placement factored in from 1st Oct for estimated placements. Increase in costs of £13k from South East Wales Adoption Service for the 18-19 financial year.
SOC28 Child Protection	4,307	4,261	4,251	(10)	
SOC30 NCC Child Res	2,059	2,059	2,295	236	The Medium Term Revenue Plan saving of £60k for Oaklands will not be achieved during the current financial year. Staffing updated in line with I2S account to show Unit Manager funded for 12 months with post being back filled. Additional agency costs to cover sickness forecast in from Aug 18. Some savings in staffing (approximately £12.5k) have been accounted for in the final 2 months of the financial year, due to the facility closing for refurbishment which has been funded by an Integrated Care Fund bid. Forest Lodge - new staffing rota will not be implemented to achieve a reduction in employee costs, the unit is currently forecasting an overspend of £29k. Brynglas Unit - a net forecast of £183k for staffing costs associated with operating this facility on a temporary basis accommodating several individuals during the 2018-19 financial year. Cambridge House -£28k savings from reduced staffing / operational costs.

## Summary Revenue Budget 2018/19

	April 18 Approved Budget	Current Budget	Projection	(Under) / Over	Notes - Explanation as Required
	£'000	£'000		£'000	
<b>People</b>					
<b>Children and Young People</b>	<b>22,400</b>	<b>22,405</b>	<b>24,682</b>	<b>2,277</b>	
SOC31 Out of Auth Res Plac	2,719	2,719	4,814	2,095	Increased number of Out of Area placements, we've had up to 28 individuals having been placed in Out of Area residential units during the year. We currently have 26 individuals placed in Out of Area provision with an increase in costs in December being due to 2 new placement being made. The forecast also incorporates a reduction in the cost of bringing 1 OOA placement into Rose Cottage.
SOC32 Ind Foster Ag Plac	1,294	1,294	2,041	747	Although the number of Independent Fostering placements has decreased to 52 individuals in December 18, the budget can only afford 32 placements.
SOC33 In-House Fostering	4,084	4,084	4,149	65	there has been a small decrease in the number of in-house fostering placements this month, which now stands at 207. The current budget is able to afford 193 in 18-19. This is being offset by a slight underspend on Career & Specialist Carers.
SOC34 Kinship Payments	1,096	1,096	949	(147)	Guardianship numbers seemed to have plateaued. A £144k Net MTRP pressure that has been added into 18-19 budgets appears now not to be required.
SOC35 Education Supp Team	118	118	113	(5)	
SOC36 Direct Pay Child Serv	161	161	153	(8)	
SOC37 S17 Child Dis Aid	30	30	30	-	
SOC38 Adoption Allowances	296	296	336	41	
SOC39 Child Safeguard	590	579	561	(19)	
SOC40 Youth Offending Service	675	675	572	(103)	Forecasted underspend for the YOS due to time taken to recruit to some vacant posts and a reduction in the level of sessional work being required to be undertaken by the Service
<b>Adult and Community Services</b>	<b>44,529</b>	<b>44,529</b>	<b>45,399</b>	<b>871</b>	
SOC1 Home Care + Extra Care	1,742	1,742	1,809	68	18-19 MTRP Saving requirement not being achieved
SOC2 Older People Res Units	2,560	2,487	2,405	(82)	Increased in-house residential income £153k and a saving from a vacant post in the Residential Management Team £22k, has been offset by increased (primarily from staffing / agency) costs (Blaeny-pant £47k, Parklands £33k, Spring Gardens £16k) in the in-house residential units
SOC3 Supp Living Agency	690	690	923	233	Following Cabinet Member agreement [Dec 18], this 18-19 MTRP project in Supported Living is now being extended to close the remaining two properties by the end of the 2018-19 financial year. The forecasted over spend now reflects the anticipated costs for the 2nd tranche of redundancy costs which have been agreed to be borne within the Service in the current financial year.
SOC4 Day Opportunities	1,237	1,230	1,129	(101)	Most of the current underspend (£96k) relates to reduced staffing costs from vacancies. 2 vacant posts which includes the Unit Manager post. There are also vacant hours across a number of Day Care Assistant posts. The reduction in the forecast for Dec relates to in year operational savings from reduced Taxi costs and Food Purchases.

	April 18 Approved Budget	Current Budget	Projection	(Under) / Over	Notes - Explanation as Required
	£'000	£'000		£'000	
<b>Summary Revenue Budget 2018/19</b>					
<b>People</b>					
<b>Adult and Community Services</b>	<b>44,529</b>	<b>44,529</b>	<b>45,399</b>	<b>871</b>	
SOC5 First Contact	426	465	466	1	
SOC6 SMAPF	-	-	-	-	
SOC7 Integrated OT Total	623	623	630	7	
SOC8 Centrica Lodge Resp	222	222	203	(19)	
SOC9 Community Care Teams	1,899	1,942	2,122	181	Increased staffing / Agency costs in the Teams and a reduction in Supporting People Partnership Grant funding being received
SOC10.1 Com care Residential Packages	17,988	18,542	19,331	789	There has been an increase of 39 new Service Users since April 18 increase in users within Supporting Living placements has seen pressure on budgets inc users moving out of Newport City Homes housing. £100k pressure for transitional users who will be turning 18 in this financial year
SOC10.2 Com care Supported Living Packages	6,642	7,192	8,526	1,334	
SOC10.3 Com Care Non Residential Packages	11,266	10,659	10,914	255	Over 100 additional users are now receiving services since April 18. £30k pressure for transitional costs for users turning 18 years old in this financial year. £120k costs due to external provider fee changes.
SOC10.4 Com Care Packages Income	(8,394)	(8,243)	(9,530)	(1,287)	Increased contribution from users
SOC11 Community Care Packages-Mental Health	2,377	1,723	1,741	18	
SOC12 Frailty Pooled Budget	1,974	1,920	1,788	(132)	Reduced contribution to the pooled arrangements based on current forecasts
SOC13 Adults Mgt Account	574	651	347	(304)	Over achievement of Medium Term Revenue Plan - £8k, Service Manager Vacancy for 3 months -£18k and unexpected income of -£5k from Ceredigion County Council. Reduced projections against Health & Safety -£24k and DBS fees expenditure -£17k. One off Grant Income received from Welsh Government of £224k. This will be added into the correct activity code in the January 19 monitor.
SOC14 Service Dev + Comm	917	839	801	(37)	
SOC15 Supporting People Gen	183	183	196	13	
SOC16 Adult Serv Cont Sup	1,072	1,120	1,018	(102)	Saving from reductions in contracts from Grants to various organisations
SOC17 Telecare Contract	82	82	55	(27)	
SOC18 Adult Safeguard Tot	449	459	523	64	Increased charges from Aneurin Bevan University Health Board for work associated with Deprivation of Liberty Safeguards / Mental Capacity Act

### Summary Revenue Budget 2018/19

	April 18 Approved Budget	Current Budget	Projection	(Under) / Over	Notes - Explanation as Required
	£'000	£'000		£'000	
<b>People</b>					
<b>Education</b>	<b>14,517</b>	<b>12,648</b>	<b>14,399</b>	<b>1,750</b>	
EDU2 School Based Counsel	206	206	206	-	
EDU3 Autistic Spectrum Disorder	-	-	-	-	
EDU4 Psychology Services	357	357	331	(26)	
EDU5 SEN Team	296	292	273	(20)	
EDU6 SEN Recoup OOC	3,149	3,149	4,234	1,085	Demand higher than budget. Projection includes £50k projected new placements from Dec18-Mar19. Income less than target, insufficient places to sell. Pressure paper submitted for 2019-20.
EDU7 SEN Equip & Resource	95	95	178	84	Additional therapy support packages agreed at panel, additional SNAP agreement not previously accounted for.
EDU8 SEN Local Provision	156	159	417	258	Costs avoidance, in house provision at less than half the cost of sending Out of County.
EDU9 Inclusion Mngt Account	442	296	299	3	
EDU10 Education Welfare Service	344	344	352	8	
EDU11 Bridge Achievement Centre	728	1,013	1,240	227	Increase in demand, high levels of sickness (no budget cover). Currently under review.
EDU12 EIG-Education Improvement Grant	471	471	468	(2)	
EDU13 GEMS	(14)	(14)	(14)	-	
EDU14 Breakfast Clubs	324	324	463	139	Increase in number of breakfast clubs provision. Budget not increased in line with demand.
EDU15 School Meals Repairs & Maintenanc	282	282	327	45	
EDU16 Educ Mngt-Mngt Team	200	406	390	(16)	
EDU17 Educ Mngt-Non Team	(394)	(449)	(543)	(94)	Schools Maternity credits higher than budget (Non-Del). Spending freeze in contribution of funds from Management Account.
EDU18 Service Dev & Bus	225	199	172	(27)	
EDU19 School Admissions & Appeals	267	242	240	(3)	
EDU20 21CS Programme	84	84	86	1	
EDU21 Early Years & Integ	1,057	1,057	1,009	(48)	
EDU22 Redund & Superann	1,013	1,013	1,013	-	
EDU23 Joint Services	1,447	1,447	1,463	16	
EDU24 Transport	3,782	1,674	1,794	120	Demand higher than budget. SEN Transport pressure partially offset by Special Transport savings. September contracts and forecast confirmed by Transport Unit. Potential additional pressure with regards to Home to School escorts, awaiting confirmation from City Services.

### Summary Revenue Budget 2018/19

	April 18 Approved Budget	Current Budget	Projection	(Under) / Over	Notes - Explanation as Required
	£'000	£'000		£'000	
<b>Place</b>					
<b>Regeneration, Investment and Housing</b>	<b>10,028</b>	<b>9,931</b>	<b>9,932</b>	<b>1</b>	
RIH1 Homelessness	871	723	636	(86)	Underspends mainly relate to the Private Sector Leasing scheme; there are reported underspends across repairs and maintenance since using NORSE as well as renegotiated rents with landlords this has been offset in part by a reduction in Housing benefit income expected. Budgets across Homelessness will remain volatile and will be closely monitored by the manager.
RIH2 Strategy & Dev	264	274	239	(35)	
RIH3 Housing Needs	709	847	767	(80)	Manpower savings make up a significant element of variance (£-149k); team restructured in year, delays to recruitment and in year sickness issues resulting in manpower underspend; this has been offset by in part by an under recovery of Supporting People grant (£34k) and legal costs in respect of three legal challenges that are ongoing (£29k). Mutual termination being discussed - forecast of £9.3k added in November.
RIH4 Private Sector Housing	93	72	94	22	
RIH5 Com & Ind Portfolio	(976)	(1,129)	(1,081)	48	
RIH6 Provision Market	(133)	(200)	(127)	73	Overspends against building repairs and refuse expected. Quarterly reconciliation of income has shown that whilst we are expecting to under recover against budget there is an expected increase in rental income reported to date. The NCC client officer has liaised with NORSE colleagues to confirm the position is accurate.
RIH7 Civic Centre Facilities Management	659	634	896	262	Main overspends relate to response, grounds maintenance and refuse costs. A review of utilities has found that there are costs outstanding for 1718 which have now been paid therefore forecasts have been increased to cover the additional cost. In October period significant additional expenditure has been forecasted for the Modernised Council review which is ongoing (£142k); there could be further expenditure however this value is not yet known. Water forecast and costs removed to centralised properties where budget held however this is offset by expenditure included for the purchase of additional defibrillators for the civic centre.
RIH8 Station Buildings	365	342	291	(52)	Cost of borrowing figures has reduced by £25k also rates recharges relating to the information station have been reduced to reflect actual charges (£55k) these reductions have been offset by additional response repairs and repairs to the water meter.
RIH9 Centralised Properties	3,896	4,072	3,922	(149)	Over recovery of profit share income relating to 2017/18 (£-135k). Cipfa commissioned review of NORSE has commenced, NCC costs anticipated to be £9k with NORSE picking up the remaining balance. Reduction in contract payment to Norse from November 1819 - in respect of Energy (£-12.9k). Utilities forecasts have increased in line with the energy team data received. Additional forecasts also added for expenditure required on the PAC security system and response repairs increasing across the premises.

### Summary Revenue Budget 2018/19

	April 18 Approved Budget	Current Budget	Projection	(Under) / Over	Notes - Explanation as Required
	£'000	£'000		£'000	
<b>Place</b>					
RIH10 Carbon Reduction	328	327	242	(85)	Reductions across the energy budget pending the implementation of a new energy strategy; further savings could be achieved if delays continue. Further reduction on staffing costs assumed. Draught excluding work forecasted need to ensure the work is going ahead.
RIH11 Building Control	24	14	16	2	
RIH12 Plan & Dev Mngt Acc	114	114	228	114	External fees for the development of Newport Knowledge Quarter and Northern Gateway Strategy and Demand Modelling
RIH13 R+R Pooled Admin	44	48	49	1	
RIH14 Urban Regeneration	260	296	297	1	
RIH16 Development Mngt	314	299	275	(24)	
RIH17 Planning Pol & Imp	215	216	221	5	
RIH18 Local Dev Plan	72	72	72	-	
RIH19 Community Centres	203	201	298	97	Pill Active Inclusion and Norse fees
RIH20 Comm Dev Core	199	196	167	(29)	
RIH21 Youth Core	276	270	219	(51)	Transfer of unused Dilapidation Reserve
RIH22 City Playschemes	91	93	83	(10)	
RIH23 Adult Education	(100)	(100)	(128)	(28)	
RIH24 Libraries	1,066	1,078	1,063	(15)	
RIH25 Museum & Art Gallery	397	403	427	24	
RIH26 Medieval Ship	73	66	67	1	
RIH27 Partnerships	174	174	168	(6)	
RIH28 Tredegar House & Grounds	399	399	399	-	
RIH29 14 Locks	21	21	21	-	
RIH30 Transporter Bridge	116	116	142	26	
RIH31 CD Communities First	1	-	(19)	(19)	
RIH32 Work & Skills Employ	(0)	-	15	15	
RIH33 Work & Skills Europe	-	-	-	-	
RIH34 Families First	-	-	-	-	
RIH35 Flying Start	1	-	-	-	
RIH36 Monwel	(7)	(6)	(26)	(21)	
RIH37 Youth	0	-	-	-	
30420 Ellen Ridge Site	-	-	-	-	
41065 Rivermead Centre	-	-	-	-	
41066 Cefn Wood Centre	-	-	-	-	
41070 Community Centre General	-	-	-	-	
<b>City Services</b>	<b>20,805</b>	<b>22,914</b>	<b>23,064</b>	<b>150</b>	
STR1 Env Serv	748	771	817	46	
STR2 Cemeteries	(494)	(461)	(463)	(2)	
STR3 Public Transport	1,104	1,101	1,186	85	Reduced income due to non delivery of charges and adjustments to current service levels
STR4 Asset Management	353	326	336	10	

**Summary Revenue Budget 2018/19**

	<b>April 18 Approved Budget</b>	<b>Current Budget</b>	<b>Projection</b>	<b>(Under) / Over</b>	<b>Notes - Explanation as Required</b>
	<b>£'000</b>	<b>£'000</b>		<b>£'000</b>	
<b>Place</b>					
<b>City Services</b>	<b>20,805</b>	<b>22,914</b>	<b>23,064</b>	<b>150</b>	
STR5 Street Lighting	2,365	2,144	2,181	37	
STR6 Senior Management Team	(24)	353	402	49	
STR7 Traffic Mngt & Street	(15)	263	285	22	
STR8 Road Safety	212	182	121	(61)	savings from vacant school crossing patrol posts
STR9 Leisure Trust	2,870	2,842	2,901	59	Refund of Grant received twice in 17/18 (£40K) and increased supplies cost (£19K).
STR10 Waste Disposal Site	(287)	(469)	(770)	(301)	Additional commercial income
STR11 Recycling	2,714	1,769	1,824	55	Additional supplies costs associated with recycling
STR12 Refuse Collection	2,540	3,023	3,108	85	Reduction in external trade waste contracts (£65k) and increased haulage costs to Trident Park (£20k)
STR13 Civic Amenity Site	361	676	721	45	
STR15 Drainage Operations	662	655	516	(139)	Vacancy savings (£40k); savings on supplies budget (£54k), increased contract income (£20k) and increased cesspit emptying income (£25k)
STR16 Fleet Management	2,139	2,099	2,114	15	
STR17 Grounds Maint	927	796	941	146	Variance due to Income not expected to meet budget
STR18 Highways	1,566	1,560	1,484	(76)	Glan Llyn roundabout confirmed as grant funded
STR19 SDR South Distrib Road	(115)	(116)	(116)	0	
STR20 Off Street Parking	(278)	(278)	(300)	(22)	
STR21 Street Cleansing	1,510	1,599	1,684	85	Increased staffing costs (£52k); reduced internal income (£30k) and increased supplies (£3k)
STR23 Depot Salaries	160	197	249	53	Increased premises costs for site maintenance and repairs (£50k) and supplies (£3k)
STR24 Winter Maintenance	128	128	192	64	Costs of Stand-by and Call-out payments previously underestimated
STR25 Public Features	52	42	42	-	
STR26 Customer Services	1,491	1,533	1,387	(145)	Significant savings on staff costs offset by some unbudgeted cost
STR27 Benefits	115	73	48	(25)	
STR28 Home to School Transport	(0)	2,108	2,174	66	Increased secondary home to school transport contract costs
<b>Total Place</b>	<b>30,832</b>	<b>32,845</b>	<b>32,996</b>	<b>151</b>	
<b>Chief Executive</b>					
<b>Dire CD100 Directorate</b>	<b>599</b>	<b>599</b>	<b>555</b>	<b>(44)</b>	
<b>Finance</b>	<b>3,084</b>	<b>3,084</b>	<b>2,991</b>	<b>(93)</b>	See comment below
FIN1 Accountancy	2,060	2,060	2,082	22	
FIN2 Internal Audit	347	347	333	(14)	
FIN3 Purchase to Pay	(1)	(1)	(3)	(2)	
FIN3 Purchase to Pay	126	126	127	1	
FIN4 Strategic Procurement	100	100	53	(47)	

## Summary Revenue Budget 2018/19

### Chief Executive

	April 18 Approved Budget	Current Budget	Projection	(Under) / Over	Notes - Explanation as Required
	£'000	£'000		£'000	
FIN4 Strategic Procurement	236	236	177	(60)	Staff cost savings and unbudgeted Income. In Dec additional £28K forecast for Licence fee that may arise.
FIN5 Council Tax & NNDR	58	58	88	30	
FIN6 Debtors	158	158	136	(22)	
<b>People and Business Change</b>	<b>6,990</b>	<b>7,080</b>	<b>6,917</b>	<b>(163)</b>	
PBC1 HR Strategy & Op	478	534	460	(74)	Staff cost savings due to Vac. Posts & Mat. Leave and some additional costs. Also, overall there is additional unbudgeted income.
PBC2 HR Emp Serv	502	373	342	(31)	
PBC3 Business Chg Improv	65	47	(59)	(106)	Savings on staff budget largely due to posts post vacant in year, maternity leave and staff reducing hours.
PBC3 Business Chg Improv (£292k) / PBC4 Performance Mgt Plan (£69k)	360	300	351	50	This is offset with 125 posts for which Funds Transfers have been made
PBC5 Com Cohesion	7	7	8	0	
PBC6 Partnership	518	518	518	(0)	
PBC7 Partnership & Policy	495	501	506	5	
PBC8 Health and Safety	178	178	187	9	
PBC9 Social Services	233	233	233	-	
PBC10 Digital	245	317	297	(20)	
PBC11 Info Gov & Dev	162	144	128	(16)	
PBC12 Shared Res Serv	3,202	3,211	3,211	-	
PBC13 Document Services	257	257	277	20	
PBC14 Spatial Data Unit / PBC15 Gazetteer & Address / PBC16 Edu Info Sup Dev	286	459	459	0	
<b>Law and Regulation</b>	<b>6,906</b>	<b>6,902</b>	<b>6,899</b>	<b>(3)</b>	
LAW1 Comms & Market	595	564	558	(6)	
LAW2 Registrars	123	126	177	51	Overspend mainly relates to staffing which is in line with 17/18 and actual spend for 18/19. Budget will be monitored closely as it needs to cope with demand following an increase in registration activity.
LAW3 Demographic Services	519	553	523	(30)	
LAW4 Members Allowances	1,050	1,067	1,088	21	
LAW5 Electoral Reg	228	228	245	17	
LAW6 Legal	1,299	1,294	1,273	(22)	
LAW7 Land Charges	(117)	(117)	(91)	25	
LAW8 Insurance	881	881	799	(81)	Vacant Highways Claims Investigator post (Apr - July) which has now been filled. £37K reduction in insurance premiums for 18/19. £12K refund from the Court relating to previous years. Reduction in supplies forecast and in increase in income due to schools offsite activities.
LAW9 Comm Safety	744	757	835	79	£64K reduction in CCTV income based on confirmed contracts for 18/19. Due to the delayed implementation of a restructure the forecast includes £19K salary for the Anti-Social Behaviour Manager. Savings on employees and the realignment of the Noise & Neighbourhood budget offsets a reduction in income.
LAW10 Environmental health	991	955	951	(4)	
LAW11 Trading Standards	724	724	748	24	
LAW12 Licensing	(131)	(131)	(208)	(77)	Income forecast based on actual to date along with trends and outturn in previous years.
<b>Total Chief Executive</b>	<b>17,579</b>	<b>17,665</b>	<b>6,091</b>	<b>(303)</b>	



## APPENDIX 4 – Schools Funding and Balances

School	Opening Balance	Movement In	Closing Balance	Final Funding	Schools In Deficit 31	
	31/03/18	Reserves 2018/19	31/03/19	2018/19	March	
	£	£	£	£	2018	2019
Fairoak Nursery	16,527	16,865	33,392	201,747		
Kimberley Nursery	(15,122)	(23,014)	(38,136)	269,375	Y	Y
<b>Total Nursery Schools</b>	<b>1,405</b>	<b>(6,150)</b>	<b>(4,745)</b>	<b>471,122</b>		
Alway Primary	49,365	6,925	56,290	1,412,135		
Caerleon Lodge Hill Primary	42,035	(22,848)	19,187	938,128		
Charles Williams Cw Primary	134,136	(13,151)	120,985	1,605,780		
Clytha Primary	30,213	(8,355)	21,858	773,078		
Crindau Primary	169,288	(23,417)	145,871	1,298,984		
Eveswell Primary	254,930	(68,518)	186,412	1,409,638		
Gaer Primary	33,244	35,038	68,282	1,474,579		
Glan Usk Primary	47,265	(82,106)	(34,841)	1,944,247		Y
Glasllwch Primary	68,103	(46,317)	21,786	698,725		
High Cross Primary	31,456	(36,010)	(4,554)	896,982		Y
Jubilee Park Primary	46,499	2,254	48,753	802,372		
Langstone Primary	88,510	(32,396)	56,114	1,012,559		
Llanmartin Primary	44,324	(20,628)	23,696	751,087		
Lliswerry Primary	48,883	8,409	57,292	1,915,823		
Maesglas Primary	27,081	(5,312)	21,769	913,580		
Maindee Primary	35,101	(8,480)	26,621	1,556,413		
Malpas Church In Wales Primary	69,915	8,053	77,968	1,117,831		
Malpas Court Primary	74,068	(34,767)	39,301	1,045,556		
Malpas Park Primary	55,804	(21,896)	33,908	741,088		
Marshfield Primary	77,780	(27,021)	50,759	1,285,794		
Millbrook Primary	95,198	(34,989)	60,209	953,667		
Milton Primary	21,097	41,353	62,450	1,507,464		
Monnow Primary	145,753	17,154	162,907	1,362,574		
Mount Pleasant Primary	22,136	(18,602)	3,534	788,515		
Pentrepoeth Primary	49,759	(12,534)	37,225	1,304,659		
Pillgwenlly Primary	151,884	(33,061)	118,823	2,068,572		
Ringland Primary	22,225	28,646	50,871	1,009,806		
Rogerstone Primary	41,201	9,842	51,043	1,984,012		
Somerton Primary	45,520	(590)	44,930	636,707		
St. Andrews Primary	38,248	12,518	50,766	2,131,012		
St. Davids Rc Primary	72,110	(25,232)	46,878	677,322		
St. Gabriels Rc Primary	36,762	(9,477)	27,285	537,246		
St. Josephs Rc Primary	39,655	1,837	41,492	649,305		
St. Julians Primary	183,548	474	184,022	1,961,361		
St. Marys Rc Primary	68,693	(7,342)	61,351	1,155,344		
St. Michaels Rc Primary	20,602	1,615	22,217	683,577		
St. Patricks Rc Primary	45,578	2,608	48,186	678,687		
St. Woolos Primary	6,800	(14,608)	(7,808)	1,007,940		Y
Tredegar Park Primary	76,756	61,377	138,133	1,438,975		
Ysgol Gymraeg Bro Teyrnion	164,795	(82,313)	82,482	574,901		
Ysgol Gymraeg Casnewydd	93,607	15,995	109,602	1,094,659		
Ysgol Gymraeg Ifor Hael	130,492	(22,497)	107,995	664,105		
<b>Total Primary Schools</b>	<b>3,000,418</b>	<b>(187,301)</b>	<b>2,542,046</b>	<b>48,464,789</b>		
Bassaleg School	317,850	(164,655)	153,195	6,871,773		
Newport High	15,410	36,506	51,917	4,891,004		
Caerleon Comprehensive	(109,030)	(635,685)	(744,715)	5,980,959	y	y
The John Frost School	81,748	44,787	126,535	5,387,172		
Llanwern High	138,830	(71,963)	66,867	4,432,875		
Lliswerry High	(255,561)	(288,405)	(543,966)	3,729,805	y	y
St Josephs R.C. High	179,172	(96,219)	82,954	5,673,165		
St Julians School	237,305	(398,546)	(161,241)	6,983,164		y
Ysgol Gyfun Gwent Is Coed	142,361	(151,327)	(8,966)	914,000		y
<b>Total Secondary Schools (inc Post 16)</b>	<b>748,086</b>	<b>(1,597,599)</b>	<b>(977,421)</b>	<b>44,863,917</b>		
Maes Ebbw Special	(13,993)	(26,440)	(40,433)	3,576,567	Y	Y
Bryn Derw	121,524	(102,442)	19,082	970,463		
<b>Total Special Schools</b>	<b>107,532</b>	<b>(128,882)</b>	<b>(21,351)</b>	<b>4,547,030</b>		
Assumed additional grant and other compensation		0				
<b>Total</b>	<b>3,857,441</b>	<b>(1,919,934)</b>	<b>1,538,529</b>	<b>98,346,858</b>	<b>4</b>	<b>9</b>

## APPENDIX 5 – Planned Movement in Reserves

Reserve	Balance at 31-Mar-18	Planned movements in year												Balance at 31-Mar-19
		Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	
	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000
Council Fund:	(6,500)													(6,500)
Balances held by schools for future use	(3,857)												1,920	(1,937)
<b>Earmarked Reserves:</b>														
Insurance Reserve	(1,594)												300	(1,294)
MMI Insurance Reserve	(602)													(602)
Health & Safety	(16)												16	-
Music Service	(124)												89	(35)
Education Achievement Service	(92)													(92)
Schools Redundancies	(708)													(708)
Friars Walk	(8,405)												500	(7,905)
European Funding I2A & CFW	(173)												(17)	(190)
Metro Bus	(9)													(9)
Pay Reserve	(1,418)													(1,418)
NEW - GEMS Redundancies	(78)												2	(76)
<b>SUB TOTAL - RISK RESERVES</b>	<b>(13,219)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>891</b>	<b>(12,328)</b>
Capital Expenditure	(5,761)												616	(5,145)
School Works	(347)			100										(247)
School Reserve Other	(924)												924	-
Investment Reserve	(966)												475	(491)
Invest to Save	(9,557)												(812)	(10,369)
Super Connected Cities	(554)												128	(426)
Landfill (fines reserve)	(345)													(345)
Usable Capital Receipts	(8,901)												3,489	(5,412)
NEW - City Services Manager Support	(200)												52	(148)
<b>SUB TOTAL - ENABLING RESERVES</b>	<b>(27,555)</b>	<b>-</b>	<b>-</b>	<b>100</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>4,872</b>	<b>(22,583)</b>
STEP School Computers	(357)												357	(0)
Municipal Elections	(54)												(37)	(91)
Local Development Plan	(599)												(30)	(629)
Glan Usk PFI	(1,605)												10	(1,595)
Southern Distributor Road PFI	(44,515)												340	(44,175)
NEW - Building Control	(48)												(74)	(122)
<b>SUB TOTAL - SMOOTHING RESERVES</b>	<b>(47,179)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>566</b>	<b>(46,613)</b>

Reserve	Balance at 31-Mar-18	Planned movements in year												Balance at 31-Mar-19
		Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	
	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000
Works of art	(21)													(21)
Theatre & Arts Centre	(232)													(232)
Cymorth Income	(33)												33	-
Blaen Y Pant Remodelling (Formerly Pupil Referral Unit)	(60)												60	-
Gypsy and Traveller Site	(7)												7	-
Homelessness Prevention	(38)												-	(38)
Environmental Health - Improve Air Quality	(49)													(49)
Refurbishment of a Children / Older People Homes	(62)				8		10						44	(0)
Apprenticeship Scheme	(84)												35	(49)
City Economic Development Reserve	(90)												45	(45)
Welsh Language Standards	(174)												60	(114)
YS Dilapidation Costs Information Shop	(41)												41	-
Port Health	(8)												(5)	(13)
Customer Relationship Management (CRM) Project	(681)												681	-
Welsh Community Care Information System (WCCIS)	(38)		36	2										-
NEW - Events	(190)												130	(60)
NEW - MTFP Reserve	(2,715)												1,200	(1,515)
NEW - Development of Leisure Masterplan	(15)												15	-
NEW - Voluntary Sector Grants	(66)												44	(22)
NEW - Bus Wifi	(35)												18	(17)
<b>SUB TOTAL - OTHER RESERVES</b>	<b>(4,639)</b>	<b>-</b>	<b>36</b>	<b>2</b>	<b>8</b>	<b>-</b>	<b>10</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>2,408</b>	<b>(2,175)</b>
<b>RESERVES TOTAL</b>	<b>(102,948)</b>	<b>-</b>	<b>36</b>	<b>102</b>	<b>8</b>	<b>-</b>	<b>10</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>10,657</b>	<b>(92,135)</b>